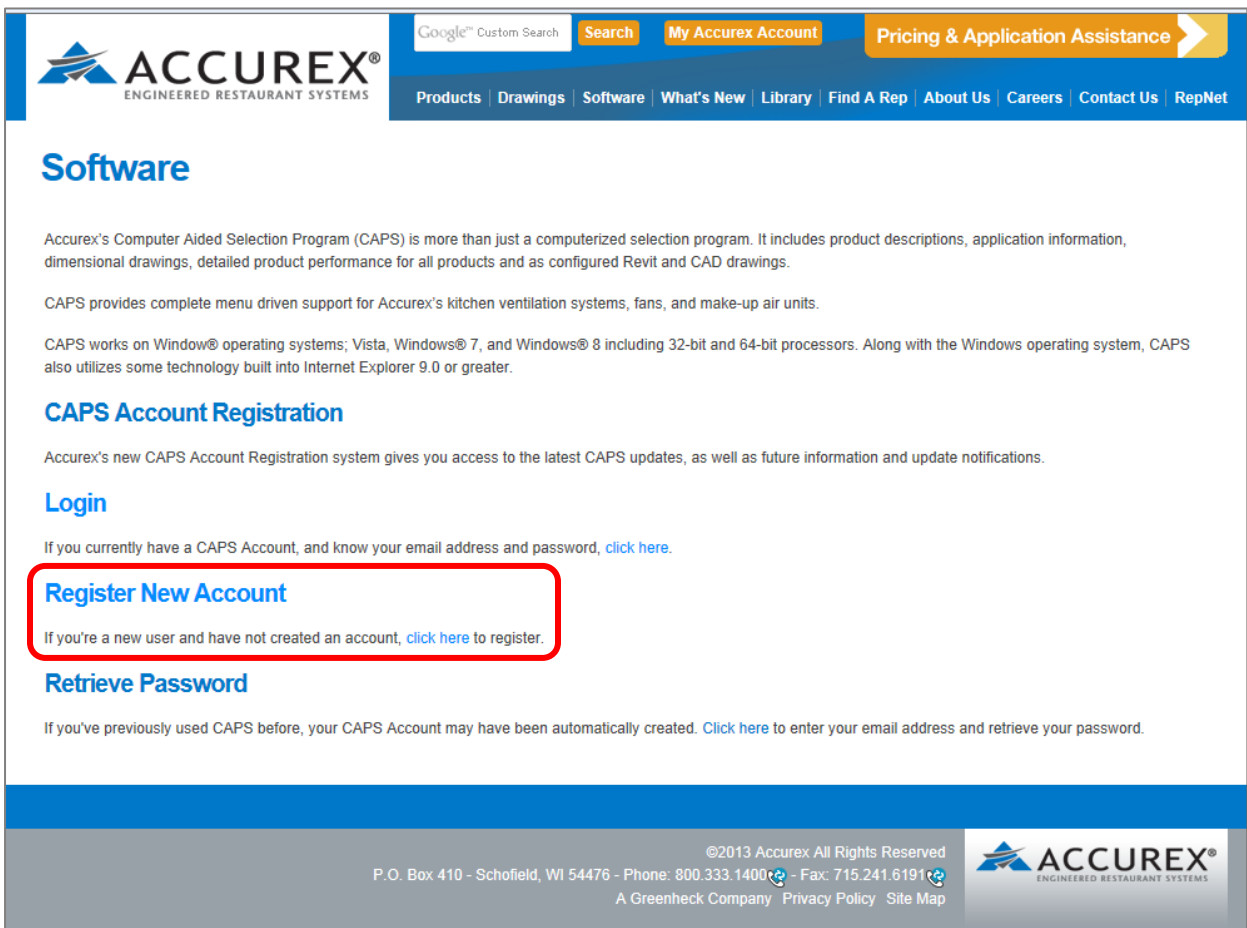
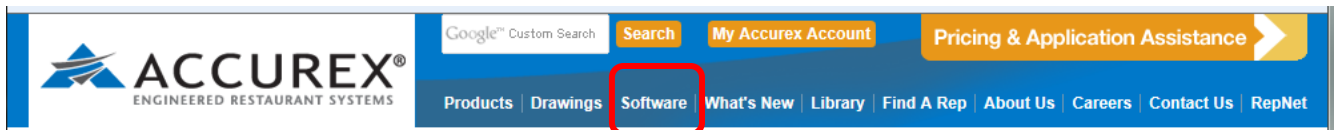




## CAPS Account Registration

On the Accurex.com main page click the Software tab to navigate to the CAPS page.



To create an account click “Register New Account”



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My Accurex Account

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## My Accurex Account

### Privacy Statement

Accurex does not sell your information to anyone. We only collect information like your name, email address, mailing address and phone number so we can provide the services described on this

#### ACCOUNT INFO

User Name: \*

Email Address: \*

Confirm Email Address: \*

Password: \*

Confirm Password: \*

You must enter a valid email address. Your login information will be sent to you via this address.

#### NAME

Prefix: \*

First Name: \*

Last Name: \*

Suffix:

Company: \*

Firm Description: \*

#### CONTACT

Address 1: \*

Address 2:

Address 3:

City: \*

State: \*

Zip: \*

Country: \*

Phone:

#### SUBSCRIPTIONS

I would like to have access to receive the following - click all that apply.

- Accurex E-Newsletter
- CAPS

Register

Once you have clicked on the Submit button, you should receive an email from Accurex that includes an activation link. Click on the link to complete the activation process of your Accurex sign-in account.

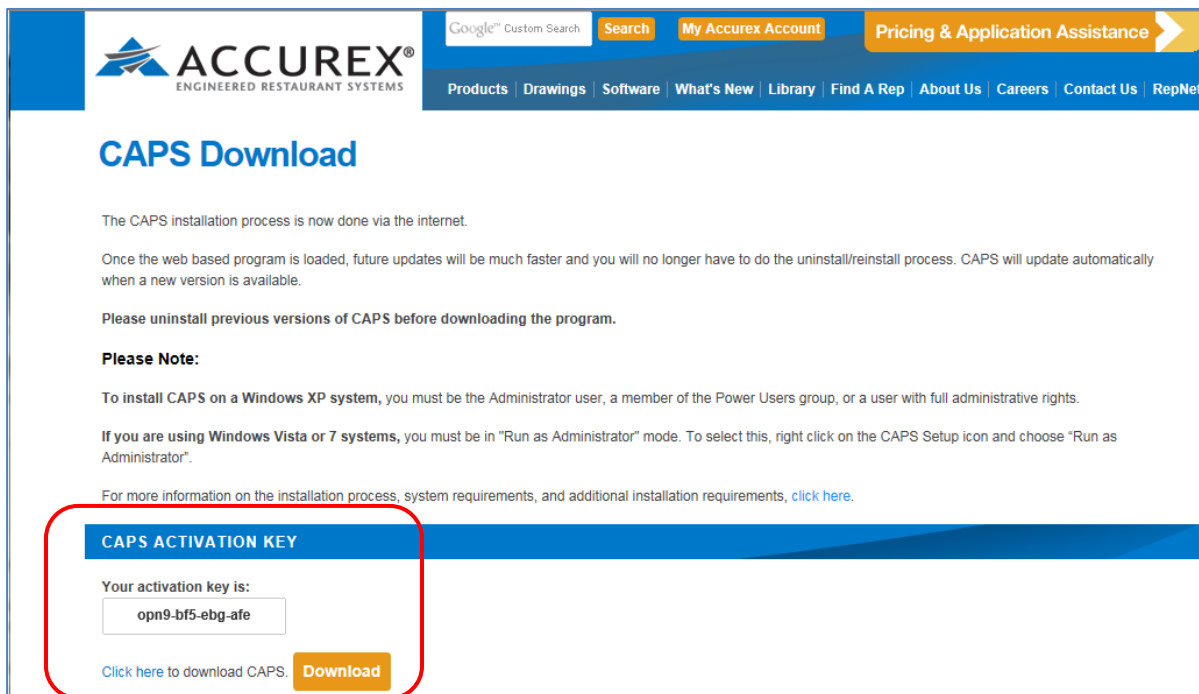
If you do not see this email within 5 minutes, please check your spam folder. Some spam filters have blocked the automated message. If you do not see the email or do not have a spam folder, please send a follow up email to [accurexcaps@accurex.com](mailto:accurexcaps@accurex.com).



Once you click “Register” you should receive an account email from [accurexsales@accurex-system.com](mailto:accurexsales@accurex-system.com). You need to click on the link in the email to verify your account.

If you do not receive an email message within 15 minutes, check your spam filter. If you still do not receive this email contact us at [CAPS@Greenheck.com](mailto:CAPS@Greenheck.com) and we will manually activate your account for you.

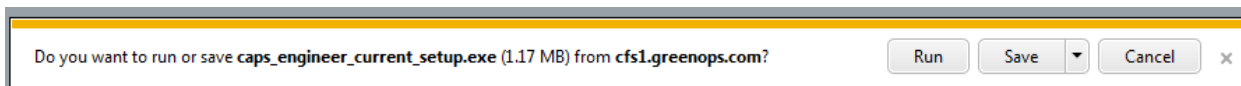
Once your account has been verified you can download the software.



**Important** – Copy this activation key. You need this to download the program.

Click “Download”

When asked to run or save the file, save it on your computer. Running the file directly from the website engages your internet browser security and it will not allow the set.exe file to function correctly.



Once the file is downloaded you will be asked if you wish to run the program.

Follow the on-screen instructions through the installation process. The very first time CAPS opens you will need to enter your Activation key.

